



Herbert Warehouse  
The Docks  
Gloucester  
GL1 2EQ

Wednesday, 17 September 2014

## TO EACH MEMBER OF GLOUCESTER CITY COUNCIL

Dear Councillor

You are hereby summoned to attend a **MEETING OF THE COUNCIL** of the **CITY OF GLOUCESTER** to be held at the Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP on **Thursday, 25th September 2014** at **19:00** hours for the purpose of transacting the following business:

### AGENDA

#### 1. **APOLOGIES**

To receive any apologies for absence.

#### 2. **MINUTES (Pages 9 - 22)**

To approve as a correct record the minutes of the following Council meetings:

- Ordinary Meeting held on 17 July 2014
- Special Meeting held on 14 August 2014

#### 3. **DECLARATIONS OF INTEREST**

To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.

#### 4. **PUBLIC QUESTION TIME (15 MINUTES)**

The opportunity is given to members of the public to put questions to Cabinet Members or Committee Chairs provided that a question does not relate to:

- Matters which are the subject of current or pending legal proceedings or
- Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers.

5. **PETITIONS AND DEPUTATIONS (15 MINUTES)**

A period not exceeding three minutes is allowed for the presentation of a petition or deputation provided that no such petition is in relation to:

- Matters relating to individual Council Officers, or
- Matters relating to current or pending legal proceedings

6. **ANNOUNCEMENTS (COUNCIL PROCEDURE RULE 2(VII))**

To receive announcements from:

- a) The Mayor
- b) Leader of the Council
- c) Members of the Cabinet
- d) Chair of Overview and Scrutiny Committee
- e) Head of Paid Service

**ISSUES FOR DECISION BY COUNCIL**

7. **SUSPENSION OF COUNCIL PROCEDURE RULES**

To waive Council Procedure Rules to allow the relevant officers to address the Council in respect of item 8 (Housing Futures – Outcome of Tenant Ballot on Housing Transfer) on the agenda.

8. **HOUSING FUTURES - OUTCOME OF TENANT BALLOT ON HOUSING TRANSFER**

To consider the report of the Cabinet Member for Housing, Health and Leisure concerning the outcome of the tenant ballot on the housing transfer (to follow).

**Please note: This report will be published as a separate supplement to the agenda when it is available.**

9. **COUNCIL PLAN ACHIEVEMENTS 2011-14**

To consider the report of the Leader of the Council concerning achievements against the Council Plan 2011-2014 (to follow).

**Please note: This report will be published as a separate supplement to the agenda when it is available.**

10. **COMPLAINTS POLICY (Pages 23 - 46)**

To consider the report of the Cabinet Member for Communities and Neighbourhoods concerning the Corporate Complaints Policy.

11. **REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) SIX MONTHLY REPORT (Pages 47 - 48)**

To consider the report of the Cabinet Member for Performance and Resources concerning the six monthly report on the use of RIPA powers.

12. **BOUNDARY REVIEW - PROPOSED WARDING PATTERNS (Pages 49 - 56)**

To consider the report of the Head of Legal and Policy Development concerning proposals on warding patterns for submission to the Local Government Boundary Commission for England (LGBCE).

13. **QUESTIONS BY MEMBERS (COUNCIL PROCEDURE RULE 12) (Pages 57 - 60)**

a) Written questions to Cabinet Members

Written questions and answers. Only one supplementary question is allowed per question.

b) Leader and Cabinet Members' Question Time (45 minutes)

Any member of the Council may ask the Leader of the Council or any Cabinet Member any question without prior notice, upon:

- Any matter relating to the Council's administration
- Any matter relating to any report of the Cabinet appearing on the Council's summons
- A matter coming within their portfolio of responsibilities

Only one supplementary question is allowed per question.

c) Questions to Chairs of Meetings (15 Minutes)

**MOTIONS FROM MEMBERS**

14. **NOTICES OF MOTION**

**(1) MOVED BY COUNCILLOR HOBBS**

"Next year this City is host for the rugby world cup. We therefore must turn our attention to preparing this City in a number of ways for these events, but more importantly we must ensure this City and its key routes to and from the rugby ground are maintained to a high standard.

This Council therefore requests that the Cabinet Member for Street Care:

- 1) Draw up and implement plans for deep cleaning of all routes to and from the Rugby ground from our transport hubs.
- 2) Work with partners to ensure facilities, hedges and house frontages are to a high standard during the events."

## **(2) MOVED BY COUNCILLOR HAIGH**

“Following the result of the Scottish Independence Referendum there is the question of what this means for England. England is the most centralised Country within the UK and that is not healthy for local economies and prosperity. The Core Cities (eg Manchester and Birmingham) have stated their intent to seek more powers and control of their own resources to build powerful local economies. For Gloucester, we must find ways of working with our neighbours to bring the same benefits of such devolution and cooperation to our own residents whilst at the same time retaining what is distinctive and important to our City.

Local Councils are far more trusted than Central Government, we live and work in the places we represent, from the supermarket to the doorstep we meet our constituents every day.

This Council asks the Leader to talk to other Districts and the County Council and to establish a cross party and cross authority Leaders summit to discuss what this means for Gloucester and how we can secure the benefits of devolution within England.”

## **(3) MOVED BY COUNCILLOR CHATTERTON**

“This Council believes that the experimental Shared Space at Kimbrose Triangle has not proved successful and presents a danger to pedestrians and motorists alike, and resolves to make a submission to the current consultation being carried by Gloucestershire County Council urging the reinstatement of a pedestrian crossing.”

## **15. EXCLUSION OF PRESS AND PUBLIC**

### **To resolve:-**

“That the press and public be excluded from the meeting during the following item of business on the grounds that it is likely, in view of the nature of business to be transacted or the nature of the proceedings, that if members of the press and public are present during consideration of this item there will be disclosure to them of exempt information as defined in Schedule 12A of the Local Government Act 1972 as amended”.

### **Agenda Item No.**

### **Description of Exempt Information**

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Paragraph 1: information relating to any individual;

Paragraph 3: information relating to the financial or business affairs of any particular person (including the Authority holding that information).

Paragraph 5: information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

16. **EXEMPT MINUTES (Pages 61 - 66)**

To approve as a correct record the exempt minutes of the meeting held on 17 July 2014.

Yours sincerely



.....  
**Martin Shields**  
**Corporate Director of Services and Neighbourhoods**

## NOTES

### Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area.  For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or

- land in the Council's area and
- (b) either –
- i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
  - ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

#### **Access to Information**

Agendas and reports can be viewed on the Gloucester City Council website: [www.gloucester.gov.uk](http://www.gloucester.gov.uk) and are available to view five working days prior to the meeting date.

For further details and enquiries about this meeting please contact Tanya Davies, 01452 396125, [tanya.davies@gloucester.gov.uk](mailto:tanya.davies@gloucester.gov.uk).

For general enquiries about Gloucester City Council's meetings please contact Democratic Services, 01452 396126, [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk).

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

#### **Recording of meetings**

Please be aware that meetings may be recorded with the Mayor or Chair's consent and this may include recording of persons seated in the Public Gallery or speaking at the meeting. Please notify a City Council Officer if you have any objections to this practice and the Mayor/Chair will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

### **FIRE / EMERGENCY EVACUATION PROCEDURE**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.